

Charity Registration No. 1024546

Company Registration No. 02832920 (England and Wales)

SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022



Sefton CVS
Supporting Local Communities

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	Mr D Roscoe Mrs E Barnett Mr S J Sharman Mr P P Cummins Dr M Homfrey Ms P Lappin Mr D McGregor Mr M Sonne Ms V Elson Venerable P Spiers Mr B Thomas Ms N Speed Mr R Mathew	(Appointed 20 October 2021)
Chair of the Board of Trustees	Mrs E Barnett	
Vice Chair of the Board of Trustees	Mr M Sonne	
Treasurer to the Board of Trustees	Mr M Sonne	
Advisors to the board from Sefton MBC	Councillor J Pugh Councillor J Grace Councillor D Robinson	
Patrons	The Worshipful Mayor of Sefton Colonel Martin Amlôt OBE OSTJ DL FRSA	
President	Mr M Blundell, the Lord-Lieutenant of Merseyside	
Chief Executive	Mrs A Carter (née White) OBE FRSA	
Secretary	Mrs A Carter (née White) OBE FRSA	
Charity number	1024546	
Company number	02832920	
Registered office	3rd Floor, North Wing Burlington House Crosby Road North Waterloo Liverpool L22 0LG	
Auditor	BWM Tempest Suite 5.1 12 Tithebarn Street Liverpool L2 2DT	

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
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Bankers	HSBC Bank PLC 197 Stanley Road Bootle Merseyside L20 3DX
Solicitors	Brabners LLP Horton House Exchange Flags Liverpool L2 3YL
Principal Insurers	Edwards Insurance Brokers 1 Rotten Row Barns 1957 Warwick Road Knowle Solihull B93 0DX
Investment advisors	Rathbones Port of Liverpool Building Pier Head L3 1BW

SEFTON COUNCIL FOR VOLUNTARY SERVICE A COMPANY LIMITED BY GUARANTEE CONTENTS

	Page
Trustees' report	1 - 20
Statement of trustees' responsibilities	21
Independent auditor's report	22 - 24
Statement of financial activities	25 - 26
Balance sheet	27
Statement of cash flows	28
Notes to the financial statements	29 - 58

SEFTON COUNCIL FOR VOLUNTARY SERVICE A COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Charity

Sefton Council for Voluntary Service, is constituted as a Company Limited by Guarantee and not having a share capital. The company is registered in England and Wales, No 2832920. The principal governing document is the company Memorandum and Articles of Association. The charity is registered with the Charity Commissioners, No 1024546. Sefton CVS was founded in 1974 as an unincorporated charity and became a charitable company in 1993.

The principal address and registered office of the company is the Suite 3B, 3rd Floor, Burlington House Crosby Road North, Waterloo, Liverpool, Merseyside L22 0LG.

The Trustees report for 2021/22 has been prepared in accordance with the requirements of the Charities Act, 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice and the charity's governing document.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects, as described in the CVS Memorandum and Articles of Association, are:

To promote any charitable purposes for the benefit of the community in the Borough of Sefton and in such other areas as the Trustees determine from time to time and in particular (but without prejudice to the generality of the foregoing):

- The advancement of education;
- The advancement of health;
- The prevention and relief of poverty;
- The relief of those in need, by reason of youth, age, ill health, disability, financial hardship or other disadvantage.

To promote and organise cooperation in the achievement of the above purposes and to that end to bring together representatives of the statutory authorities and voluntary organisations engaged in the furtherance of the above purposes within the Borough of Sefton and in such other areas as the Trustees determine from time to time.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Mission, Vision and Values

Mission

To promote and assist voluntary, community and faith sector activity.

Vision

A vibrant voluntary, community and faith sector that encourages and supports independent resilience and sustainable communities.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Mission, Vision and Values (continued)

Values

The CVS guiding principles:

- Put Sefton people, places and organisations at the heart of what we do.
- Be open and fair in our transactions.
- Take responsibility and be accountable for our actions.
- Promote equality, diversity and cohesion through our activities.
- Support the most vulnerable people in our communities.
- Seek solutions, not problems.
- Be prepared to listen and learn.
- Operating ethically, honestly and with the highest standards of integrity.

Sefton CVS has six overarching activities:

- Providing support services to the voluntary, community and faith (VCF) sector.
- Promoting partnerships within the sector and between the voluntary sector and other sectors.
- Providing a channel through which the sector is represented.
- Developing new ideas, strategies and organisations.
- Supporting and developing volunteering opportunities.
- Promoting equality of opportunity and access and promoting the value of diversity

CVS as a Strategic Partner

Sefton CVS is involved as a key agency in strategic partnerships and interventions addressing local priorities through the work of the key partnership Boards, Health and Wellbeing Board and Children's Board. CVS is also recognised as a key non-statutory partner with Sefton Local Safeguarding Children's Board and Sefton Safeguarding Adults Board which was established during the year.

CVS works closely with Sefton Council and its Departments, the Clinical Commissioning Groups in South Sefton and Southport and Formby, the Primary Care Networks (PCN's) and thematic planning groups supporting local commissioning priorities. Sefton CVS is also a partner in developing initiatives and sector engagement in the City Region with VS6 and within the North West working with Voluntary Sector North West.

During 21/22 CVS continued to engage with the Council and CCG task groups established to tackle the pandemic, whilst also adapting to the 'new normal' environment created in response to Covid-19 restrictions easing. Key activity included:

- Continued to support and contribute to task groups established in response to the pandemic, including; Outbreak Management Board, Community and Vulnerable People's Cell, Covid-19 Mass Vaccination Strategy Group.
- Provided continuation of the Covid-19 response for residents arising from Sefton Council call centre referrals, actions to support interventions relating to vaccine hesitancy and vaccination volunteers.
- Continued involvement in the ongoing work streams relating to community resilience, transformation, integration and advocating the vital role that both the funded and unfunded sector undertakes in providing services and support to Sefton residents in addressing the priorities of statutory partners.
- Reinstated in person activities and services for projects which had moved to remote working, in response to the easing of Covid-19 lockdown restrictions.
- Facilitated sector networks and forums, involving both groups and individuals, as a consultation and engagement conduit, participating in public policy and developing and shaping local services.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

CVS as a Strategic Partner (continued)

- Participated in a range of Sefton Council work programmes including the Health and Wellbeing Board and emerging Integrated Care Programme Development Group.
- CVS is also engaged in the work of the Consultation and Engagement Panel, Community Safety Partnership, Sefton Leadership Collaborative Multi-Agency Group and Sefton Adult Forum.
- In relation to children, young people and families, the Corporate Parenting Board, SEND Improvement Board, Children and Young Peoples Partnership Board, Youth Offending Service Management Board, Early Help Partnership Board, Emotional Health and Well-Being Board, and Sexual Health Partnership
- CVS is engaged in the Local Safeguarding Children's Board and Sefton Adults Safeguarding Board, representation is provided at the appropriate sub-groups.
- Continued involvement as Chair in the multi-agency Welfare Reform and Anti-Poverty Partnership (WRAP) and significant contribution to the development of the Child Poverty Strategy.
- Continued engagement in the process to establish a new ICP Place Based Partnership for Sefton as part of the wider reshaping of health system. Support was offered throughout the year to inform the development of a PBP Dashboard and local indicators which reflect VCF sector contribution towards local priorities. The Sefton VCF: At the frontline of Innovation document was launched during March 2022. Funds were received from NHS Sefton Clinical Commissioning Groups to progress recommendations in the document, with oversight from the VCF Advisory Group.
- Delivery of MECC (Making Every Contact Count) training to the wider workforce, inclusive of Elected Members, Council staff, GP's, DWP and the VCF sector.
- Facilitated participation and engagement mechanisms with equalities groups, Young Advisers, SYMBOL and the Youth Cabinet as conduits to our public sector partners.
- Supported VCF organisations and enterprises to manage change, reshape services to meet need and demand through business and financial planning support and customised interventions to individual groups.
- Facilitated the New Realities Steering Group and led a refresh of the overarching New Realities vision document, which was launched during the year.
- Provided VCF representation and advice to the NHS Shaping Care Together programme.
- Responded to requests to support multi-agency work in response to the humanitarian crisis emerging in the Ukraine. CVS supported VCF sector provision to establish a welcome centre and our online fundraising platform was used to accept financial donations from members of the public. Support was also provided to a newly formed partnership to plan Ukraine reception into homes within the borough.
- Introduced a new Customer Relationship Management tool, Civi CRM, to improve our reporting processes.
- Leadership was provided to Sefton's Welfare Reform and Anti-Poverty Group. Significant areas of work CVS supported throughout the year included work to produce a Child Poverty Strategy and manifesto for the borough, and, efforts to increase food programmes locally.
- The CEO participated as a member of the Sefton Lieutenantcy Panel with the Deputy Lieutenant's of Merseyside covering Sefton providing advice and updates on the local VCF sector.
- Implementation and coordination of VCF sector services delivering under 'Living Well Sefton', an integrated wellness service commissioned by Public Health, including additional signposting activities that were offered in response to the pandemic.
- In partnership with VOLA, CVS continued to deliver a programme of digital inclusion interventions through a Liverpool City Region collaborative of RSL's and VCFSE organisations funded through the National Lottery Community Fund "Building Better Opportunities programme" and the LCR ESF Investment Priority 1.4: Active inclusion.
- The Sefton CVS Annual Conference 2021 "Climate Action in Sefton", was held virtually on 2 December 2021. The focus of the event was to consider how the sector could inspire change for a sustainable future in our communities. Guest speakers included; Steve Rotherham, Metro Mayor Liverpool City Region Combined Authority, Cllr Paulette Lappin, Sefton Council Lead on Climate Change, Charles Sainsbury, Energy and Sustainability Manager for the Eden Project, and Dwayne Johnson, Chief Executive of Sefton Council. Delegates participated in a variety of workshops which focused on; nature and the environment, climate change and saving money, climate change from a funder's perspective and tree planting in Sefton. Delegates were encouraged to make a Pledge for 2022 which demonstrated their organisations commitment to tackling climate change. In total there were 61 representatives from 58 organisations.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

CVS as a Strategic Partner (continued)

- An active member of the Greater Merseyside VS6 which is a focal point for Voluntary, Community, Faith and Social Enterprise (VCFSE) infrastructure / support providers to debate, influence and shape policy at the Liverpool City Region (LCR) level. VS6 provides public and private sector partners working at the City Region spatial level, a formal point of contact to engage with the Voluntary, Community and Social Enterprise (VCSE) sector, through the infrastructure / support providers. The CEO of Sefton CVS acts as the Third Sector Representative on the Liverpool City Region Local Enterprise Board (LEP).
- Participated in the work plans initiated by VS6 which included participating in policy work to develop BAME infrastructure support across the region and developing a new VS6 Race Equality Reference Group which held its inaugural meeting during the year. In addition, £500,000 of investment was secured for the VCF sector through the Chrysalis Fund via the LCR Combined Authority to be delivered in partnership with the Community Foundation for Merseyside.
- Supported the delivery of activities for the Liverpool City Region Dementia Friendly Advisory Group, to raise awareness of dementia and services and support available to people it affects.
- Sefton CVS is affiliated to the National Council of Voluntary Organisations (NCVO), National Association of Community and Voluntary Action, (NAVCA) Social Value UK, Children England, Charity Finance Group, Institute of Certified Bookkeepers and Locality.
- CVS works in partnership with the other 4 district CVS's in Merseyside as part of a sub regional network. This year we coordinated VCF engagement in the development of regional NHS structures to ensure appropriate representation and involvement of the VCF sector and local communities. .
- Sefton CVS, through the CEO acted as the Merseyside Local Liaison Lead to the NAVCA Emergency Response linking into the National Emergency Response Partnership.

Locality Working

Sefton CVS is aligned to Sefton Council's locality based working model strategically and operationally, and adopts a locality approach when working with Sefton's communities.

Community Development Interventions

Organisation Development and Capacity Building

CVS deliver comprehensive organisation development and capacity building services in localities to support people and organisations to initiate, strengthen and renew social action and community led service delivery by:

- Supporting local people to set up and develop robust, sustainable and high impact groups, associations, organisations and social enterprises.
- By supporting established local community organisations and social enterprises to improve their effectiveness, reach and social impact.
- By bringing people together to network, share knowledge, operate creatively and collaborate more effectively and extensively.
- Supporting organisations to realign their services and access funding during the pandemic

Groups can access support in charity or social/community enterprise start up; acquiring/ managing community assets; governance and leadership; achieving quality standards; social impact; project development and organisational growth; identifying and applying for funding; business planning; developing policies; skills development; accountancy services and payroll, disclosure and barring umbrella service, volunteering having a voice in local decision making.

Key activity undertaken in 2021/22 included:

- 974 intensive cases of capacity building and customised support were provided to 317 groups. 28% of the groups worked with had an annual income between £10K and £100K and 46% had an annual income under £10K.
- The majority of support provided by CVS has been for services that have a focus on the following themes of work: Adult Health and Wellbeing (14%), Community Safety & Vulnerable People (16%), and Children, Young People & Families (19%). Sports/Recreation/Arts and Culture (25%) and Environment (11%).

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Key activity undertaken in 2021/22 (continued) included:

- Groups who deliver services across the full geographical area of the borough accessed support from CVS, however the service demand is consistently greatest amongst those delivering services in the South of the borough (29%).
- Hosted 11 'Meet the Funder' events, connecting 110 attendees with local, regional and national funders.
- Held a 'Better Bid Writing Workshop' which sought to improve the bid writing skills of 11 attendees.
- Developed and launched an online Business Recovery Toolkit, funded via the National Lottery, aimed at helping VCF sector organisations adversely affected by Covid-19.

Funding Advice and Information

The Funding Advice and Information function provides bespoke information and interventions to enable VCFSE sector organisations to access funding opportunities and support them to become more financial sustainable and build organisations' capacity to prepare strong proposals to charitable trusts, funders and commissioners.

The Localities Team work closely with local and national charitable trusts and grant makers to ensure that their criteria is widely understood and available to potential applicants through one to one advice sessions, Meet the Funder surgeries, the MFIP portal and customised mailings. CVS also brief local funders and charitable trusts as to local demands and impacts, which assists them having an increased understanding of needs on the ground.

The service provides detailed support in developing proposals to bid status, assistance in compiling evidence and data, final submission and bespoke advice in monitoring and managing the grants once awarded. It also provides a bid review service, which improves the quality of applications and the ability of the applicant for future submissions. CVS also provides a bespoke bid reading service on request.

Key activity undertaken in 2021/22 included:

- Identifying funds and resources to support COVID response and supported the local VCFSE sector to secure just over £1.89m in known funding applications through bespoke advice and support.
- A further £195K worth of bids were awaiting funding decisions at the end of March 2022.
- Sefton CVS also administer Merseyside Funding Information Portal (MFIP) website on behalf of the VCF infrastructure bodies in the Liverpool City Region. During 2021/22 MFIP has attracted 104,000+ views from over 25,000 unique visitors to the website.
- Sefton CVS provides a bespoke service to organisations making submissions to the Big Lottery Programmes, specifically Reaching Communities and Awards for All. Throughout the year, we supported groups to apply for £787,889 from the Reaching Communities Fund. Bespoke support was also provided to groups applying to the Burbo Bank Extension Fund which awarded a total of £121,000 to local VCF organisations.
- Remote funding surgeries were facilitated for National Lottery Community Fund, Heritage Fund and Together Our Planet Fund, Merseyside Waste Recycling Authority, Sefton Platinum Jubilee Fund, Arts Council England, PH Holt Community Foundation, Canal and River Trust and Burbo Bank Community Fund. Connecting 110 attendees with local, regional and national funders.
- Participated in the work of the Merseyside Charitable Trusts Group and the Merseyside Funders Advice Network

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Community Accountancy

The Community Accountancy Service provides a range of services including payroll management, bookkeeping, preparing annual accounts, budgets and forecasts, as well as offering advice and guidance in areas such as VAT and Gift Aid. The Team provide training to staff and trustees either on a one-to-one basis or in group sessions and offer support to VCF sector groups in financial crisis.

CVS have provided advice and supporting to groups applying for the Job Retention Scheme Programme and those intending to furlough staff and giving assistance in making the applications. The service also supported organisations that extended their financial reporting due to the pandemic.

Key Activity undertaken in 2021/22 included:

- Provided accountancy services to 100 groups; 57% of groups had incomes under £100k.
- Annual accounts prepared for 56 groups.
- Independent Examinations carried out for 12 groups.
- Provided Payroll Bureau Service to 30 groups and Pensions Service to 16 groups
- Contracted to undertake bookkeeping for 23 groups.
- 1 group was supported with VAT return

SEFTON4GOOD

Sefton4Good supports philanthropy and local giving, primarily through an online presence. The project encourages local people and organisations to donate their time, skills, money or resources to support Sefton-based good causes.

There are a range of options through which donors can donate (payroll giving, Just Giving through Virgin Money and text giving). Local good causes also have the opportunity to maximise their fundraising by channelling it through Sefton 4 Good, who can claim gift aid on their behalf. Sefton 4 Good works with the Private Sector, the Public Sector, the Voluntary, Community & Faith Sector and the general public to empower them to support the good causes on their doorstep.

Key activity undertaken in 2021/22 included:

- Raising online donations for Covid-19 Response work, through which, grants were issued to South Sefton Foodbank, Compassion Acts, Brighter Living Partnership and Formby Football Club, to support food and meal provisions across the Borough.
- Through the Liverpool City Region network, collated, stored and distributed 16,500 pieces of PPE items to 13 organisations.
- Launched the 'Sefton Afghan Appeal' in partnership with Sefton Council. Received support from Southport Links Rotary to organise donated items. Online fundraising for this appeal ceased in March 2022, with nearly £6,000 raised in fundraising. Afghan families arriving in Sefton were issued with a number of donated items and vouchers following the appeal's efforts.
- Sefton CVS continued to provide PPE to local VCF organisations on request. This included hand gels, face masks, face shields, gloves and aprons.
- During March, preparation began to launch the 'Sefton Ukraine Welcome Appeal', which was planned to go live early in April 2022.
- Funds raised from the annual Sefton CVS Christmas Jumper Day were donated to Sefton4Good.

Training and Skills

The Training and Skills Programme builds the skills and knowledge of individuals from the VCF sector workforce, thereby strengthening the capability and competence of organisations to sustain and grow by:

- Providing capacity building to community based organisations to ensure they are legally compliant and working to good practice.
- Ensuring a professional and up-to-date workforce within the VCF sector.
- Ensuring organisations are fit for purpose / tender / commission ready.
- Developing opportunities and supporting health and wellbeing.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Training and Skills (continued)

Key activity undertaken in 2021/22 included:

- A total of 1,432 individuals have benefitted from formal training opportunities provided via Sefton CVS.
- Delivered 32 training opportunities via ZOOM to 273 individuals.
- Provided accredited online safeguarding training to 223 individuals.
- 394 individuals achieved accreditation through courses facilitated by CVS – This included e-learning packages Child Protection, Vulnerable Adults, Equality & Diversity and Level 2 Health & Safety.
- 55 Individuals completed Mental Health First Aid Accredited 2-day courses.
- 22 different training courses / masterclasses were delivered including training courses accredited by organisations such as Edu Care e-learning programmes and Mental Health First Aid England.
- Training courses/Master Classes delivered face to face, via ZOOM and Online training courses have included: MOM's Volunteer Mentoring Training, Safeguarding Policy & Procedures and Boundaries and safeguarding briefing sessions, Mental Health Loneliness and Asset based Approaches, The Thrive Model, Dementia Friends, CHAMPS Suicide Awareness Training, Volunteer, recruitment and Induction Training, Graded Care Profile 2 NSPCC Accredited Neglect tool, Hate Crime Awareness Training, Cultural Competency Training, 2-day Accredited Mental Health First Aid Training, Equality & Diversity, Safeguarding a Conversation Focused, Motivating & Retaining Volunteers, MECC Level 1 Training and the 4 Online Edu Care Accredited training.

Volunteering and Citizenship

The Sefton Volunteer Centre supports volunteers and the organisations that recruit volunteers by providing a brokerage service that matches local people to organisations with volunteering opportunities.

The Centre also provides bespoke support to organisations deploying volunteers including good practice guides, policies and procedures, training and developing new initiatives deploying volunteers. The Centre links with national and regional agencies in policy work relating to volunteering and is accredited through the Volunteer Quality Assurance scheme.

Key activity undertaken in 2021/2022 included:

- Hosted two Volunteer Forum meetings, 18 organisations participated. The focus of support was in response to resuming volunteering roles and activities beyond the Covid-19 lockdown and restrictions.
- 207 volunteering opportunities advertised via the Volunteer Centre website from 410 organisations at 31 March 2022.
- Provided bespoke support to 31 organisations during 2021/2022, the main areas of support were relating to; volunteer management (29%), volunteer recognition/celebration (35%) and training (6%).
- Introduced a new CRM system 'Team Kinetic' to promote volunteering opportunities and record activity, in step with other Volunteer Centres within the Liverpool City Region.
- To mark Volunteers Week, an online volunteer celebration event was held on 7 June, recognising the impact of Volunteers during the Covid-19 pandemic, attended by Councillor Clare Louise Carragher (the Mayor of Sefton) and the High Sheriff of Merseyside Nigel Lanceley. A pre-recorded video from Councillor Trish Hardy was shared, to thank Sefton's volunteers who provided key support in relation to the Covid-19 pandemic.
- Assisted 'Guide Dog Volunteers' event to promote volunteering and issue award certificates.
- 498 online volunteer thank you certificates were issued to volunteers, who collectively produced 69,459 hours of volunteering, which equates to an economic contribution to Sefton of £919,512 (when using an average Sefton wage of £13.17, calculated using information provided in the Sefton Economic Report March 2017).
- Successfully recruited two new members of staff, a Volunteer Centre Coordinator and a Volunteer Development Officer commenced in post during Q4 of this reporting year.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Southport Community Centre

Southport Community Centre in Norwood, Southport, works closely with the Brighter Living Partnership to provide access to VCF support across North Sefton. Whereas the centre welcomed over 6,000 visitors and users in 2019/20, the centre remained closed to the public throughout the year due to the pandemic.

Key activity undertaken in 2021/22 included:

- Reopened to members of the public and community groups Q2, in line with national Covid-19 guidance and bespoke risk assessments in place.
- Information Technology needs assessment undertaken for the building, resulting in enhanced IT and Internet Connectivity being provided throughout the building. Further, Information Communication Technology facilities available to members of the public was greatly improved via the enhancement of an IT Suite.
- The Centre was able to remain as a community resource to respond to Covid-19 efforts locally.
- Improvement maintenance, on-going safety checks and general maintenance continued to be carried out in accordance with the requirements of the risk schedule.

Information and Communication

Sefton CVS manage the 'Here for You' online directory of approximately 3,000 services offered by 1,000 VCF sector organisations, attracting 5,000+ visitors during the year.

Since launching the new and improved platform in 2020, Sefton CVS continued to routinely update and review directory records and add newly-established voluntary, community and faith (VCF) sector organisations as well as the services and support they provide to Sefton residents. Where applicable, the Here For You directory also includes direct links to the organisation's website, social media pages (Facebook and Twitter), and Companies House and Charity Commission pages.

The Here For You Directory has also assisted with the introduction of Sefton CVS's CiviCRM Customer Relationship Management tool, allowing staff members to utilise the platform to record activities and interventions with organisations.

Key activity undertaken in 2021/22 included:

- The CVS website link hosted a dedicated area focused on COVID-19 including local Council Contact information, COVID-19 volunteering, information and advice for local groups including funding, COVID-19 public information and awareness and information.
- Since launching the dedicated COVID-19 awareness web page in March 2020, Sefton CVS have attracted over 22,000 views from visitors accessing a wide range of local, regional and national information. The page was closed in March 2022.
- In March 2022 Sefton CVS launched their new look website after working with Agent Marketing on its redevelopment.
- Shared 150+ separate website articles on seftoncv.org.uk, including events, activities, job vacancies, policy updates and consultations. This garnered 71,600 views and 38,000 unique visits.
- 64 separate Sefton CVS email Updates, including information about funding opportunities, national/regional news and policy, training and development opportunities sent to approximately 820 subscribers per update.
- Twitter '@SeftonCVS' has a total of 5,350 followers on its main account (as of 31st March 2022), which shows an increase in followers of 337 during the 12-month period. The '@SeftonCVS' account posted 395 Tweets during April 2021 - March 2022, gaining 250,000 impressions and over 97,000 profile views.
- Sefton CVS Facebook Page (facebook.com/SeftonCVS) has a total of 1,326 'Likes' and 1,372 'Followers'
- Sefton CVS currently manages over 22 additional social media accounts (Twitter & Facebook) for various projects and initiatives, which provide a total number of approximately 22,000+ followers
- Sefton CVS acted as a consultation and information conduit on a wide range of strategic and operational consultations, ongoing promotion of stakeholder engagement activities from partners including South Sefton CCG and Southport & Formby CCG, regional health consultations including the Health & Social Care Strategy for Cheshire & Merseyside, LGA's Future of Adult Social Care Green Paper and most recently the Integrated Care Partnership consultation in partnership with South Sefton CCG and Southport & Formby CCG.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Sefton Equalities

Sefton Equalities Team works with partners to reduce inequalities in the borough by supporting and enabling partners to meet their requirements under the Equalities Act 2010 legislation. It provides a conduit through which Sefton's protected groups gain access to and participate in decision making, consultation and engagement.

Key activity undertaken in 2021/22 included:

- Adopted the Combined Authorities Race Equality Strategy and initiated development of a subsequent action plan.
- Equality and Diversity training delivered to Sefton CVS staff and teams from two external organisations.
- Equalities Steering Group met to ensure implementation of the Navajo Action Plan and prepare for the Navajo Charter Mark reassessment. Notification received during Spring 2022 that Sefton CVS would retain the Charter Mark.
- Two sessions of Cultural Competency Training delivered to staff teams at NHS Southport and Formby Clinical Commissioning Group.
- Supported In-Trust and Equal Voice Networks to keep in touch virtually during the year, in response to Covid-19 restrictions.
- Participated in Sefton Hate Crime Joint Action Group meetings, providing advice and support to progress common areas of work.
- Hosted regular asylum seeker surgeries with NHS GPs at Thornton and Netherton Health Centres. Migrant surgeries were held in the North of the borough.
- Continued to support 'Show Racism the Red Card' initiative and attended the inaugural North West Show Racism the Red Card event.
- Developed a new relationship with Liverpool Pride, to support work with Sefton's LGBTQ+ community.
- Delivered training in response to new Hate Crime reporting which was introduced in Sefton during the year.

BAME CDW Project (Black, Asian and Minority, Ethnic Community Development Worker)

- This project provides intensive one to one support to vulnerable members of Sefton's BAME Communities experiencing mental health conditions. 2,064 interventions have been delivered for 495 BME / Migrants from 10 different nationalities. The three priority presenting issues were mental health, legal issues and safeguarding. This is consistent with the priority issues for 2020 / 2021.
- The service worked with a total of 143 new clients during the year. Most referrals into the service came via NHS organisations.
- Work was undertaken with York Associates regarding the delivery of train the trainer for BAME communities around engagement and social inclusion.
- The service supported PC24 GP and NHS walk in centre staff regarding the vaccination programme and BAME resident.
- Participated in multi-agency work to support the registration of over 127 asylum seekers in Southport.
- The service provided support to Ukraine and Russian clients in response to the conflict which started during February 2022.

Criminal Justice Interventions

The aim of this work is to provide strategic leadership within the VCF sector and be a conduit to partners and interpret policy relating to the criminal justice system, community safety and Reducing Reoffending, working with key partners within Merseyside Police, the Office of the Police and Crime Commissioner, HM Prison Service and Sefton Council.

Merseyside Offender Mentoring Project

CVS delivers an offender mentoring project working closely with HMP Liverpool. This project provides mentoring befriending support to offender's pre and post release from HMP Liverpool by enabling offenders to resettle positively back into the community. A comprehensive tailored service is provided and assists offenders in overcoming barriers with the objective to reduce reoffending significantly and its impact on the wider community.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Merseyside Offender Mentoring Project (continued)

In 2020/21 the project was funded by a range of agencies and charitable trusts including the National Lottery Fund, Merseyside Police (Violence Reduction Partnership), John Armitage Charitable Trust and Achieve North West Connect, Virtual Resettlement board HMP Liverpool. The project has secured extended funding from the National Lottery Fund until 2026.

Key activity undertaken during 2021/22 included:

HMP Liverpool Mentoring Project

- The project continued to adapt how it delivered activities throughout the year, in response to Covid-19 restrictions. As new Covid-19 waves and variants were identified throughout the year, in person visits to the prison were halted and telephone sessions instigated.
- 162 ex-offenders were matched with a Volunteer Mentor.
- The project has recruited and trained 72 Volunteer Mentors.
- The service has provided over 10,000 hours of support to offenders during Covid-19 lockdowns.
- The Reducing Reoffending Rate for 2021/2022 remained the same. 17% of offenders who engaged with the project returned to prison which is less than half of the national average of 44% MOJ statistics April 17.

Other related activity:

- Throughout the year, the project coordinated Pathway for Assisting Life model (PAL) training to volunteers, which encourages a greater awareness around suicide intervention.
- Attended employability events at Liverpool University, which attracted current Law, Social Science and other students attracted to work within the criminal justice system.
- Regularly attend HMP Liverpool Partnership Meetings, Integrated Offender Management meetings and local Resettlement Boards.

HMP Liverpool Liaison Work

Sefton CVS's Partnership Liaison Officer works within HMP Liverpool to broker relationships with a diverse range of VCF and enterprise sector organisations which provide the foundation for the offender's resettlement journey.

Sefton CVS co-ordinates applications and referrals to a range of partnership services and facilitates the delivery of interventions.

This approach blends a range of creative and innovative VCF sector services with existing statutory support and enables a more holistic and collaborative approach to supporting offenders to move on with their lives into their local community.

Sefton CVS also works strategically within the prison with offender pathway leads and key staff to support and develop VCFSE partnership work and local interventions with the aim of reducing the likelihood of reoffending.

Key activity undertaken in 2021/22 included:

HMP Liverpool

- Supported the Prisons Covid-19 Recovery Plan by inputting into risk assessments and adapting activities in step with national and prison specific requirements. Supported the re-introduction of social activities into the establishment, such as football and support groups.
- In partnership with Liverpool City Council, launched a 'Nurturing Programme' which worked with male prisoners who had children aged between 0-18 years old. The programme consisted of a 10-week course, during which attendees reflected on their own upbringing to prevent the reoccurrence of adverse childhood experienced for their children and, more broadly, reduce intergenerational offending.
- Facilitated and Coordinated four offender participant forums throughout the year, these were; Disabilities Forum, LGBTQ+ Forum, BAME Forum and Care Leaver and Care Experienced Prisoner Forum. The Forums.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

HMP Liverpool (continued)

- Introduced Everton in the Community Diabetes Prevention Project into HMP Liverpool via key health and clinical leads. The project aims to combat a worrying regional trend with research showing the rates of people suffering from diabetes on the incline, by offering a 12-week intervention, targeting cohorts of men who were assessed as 'Pre-diabetic'.
- Through partnership liaison work, a funding bid was successful in securing £12,000, to create a therapeutic environment within the prison setting. Procurement to fund the new initiative commenced in January 2022 and works commenced during March 2022.

Health and Wellbeing Interventions

CVS coordinates and facilitates the development of the VCF sector in Sefton around local and national health and wellbeing priorities. CVS facilitates sector engagement with key partners and commissioners with the view to developing responsive solutions to the identified health and wellbeing priorities in the borough. The Health and Social Care Forum is coordinated through this work and 160 VCF organisations participate as members.

Key activity undertaken in 2021/2022 included:

- Facilitated five meetings of the Health and Social Forum with VCF provider organisations and coordinated the sectors engagement in the following agendas: Integrated Care System developments, VCF NHS Transformation narratives, developments of the Health and Social Care Partnership and place level and Sefton Council's Day Opportunities Transformation.
- Sefton In Mind hosted seven meetings throughout the year, to progress the following areas of work; VCF involvement in local mental health transformation work, the launch of a specific 'Mental Health Directory' of services for Sefton and to award a number of small grants throughout the year.
- Strategic engagement continues through the Adult Forum and through this informs the Sefton Health and Wellbeing Board.
- Held a joint meeting with Every Child Matters Forum to inform and enable VCF sector engagement in Integrated Care Partnership development work.
- Supported Dementia Friends work by preparing a video to be shared as part of Dementia Action Week and delivered Dementia Friends training.
- Provided strategic representation and participation into the Suicide Prevention Partnership.
- This year saw the introduction of two new services; an Enhanced Care at Home Social Prescribing Link Workers service, and, new 'Crisis Café' provision, provided a safe place for people to go to maintain and/or improve their mental wellbeing.

Strand by Me

- Strand by Me is a community signposting and health shop in the Strand. It provides residents with a pop-up shop where partners undertake events and advertise services changing on a weekly basis; health checks, signposting and drop-ins. This facility reopened during the year, following the recruitment of a dedicated Manager to oversee day-to-day operations. Members of the public have accessed a raft of information, advice and signposting. Focused sessions were held on the following topics; Covid-19, healthy lifestyles and affordable warmth.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Living Well Sefton

Sefton CVS has coordinated the Living Well Sefton Programme funded through Public Health to contribute towards the reduction of health inequalities experienced by vulnerable groups and those living in our most deprived communities in Sefton. The LWS service is a partnership between Sefton CVS, May Logan Centre, Netherton Feelgood Factory, Brighter Living Partnership, Citizens Advice Sefton, Sefton Carers' Centre, SmokeFree Sefton and Active Lifestyles, in addition to 20+ Living Well Sefton Neighbourhood Partners.

Key activity undertaken in 2021/2022:

- 4,803 clients interacted with the service, 1,581 of these were new clients.
- 91% of clients completed either a Universal Consultation or a brief intervention.
- Delivered 11 training sessions to a range of VCF sector organisations throughout the year, content covered; Making Every Contact Count, Weigh Forward Train the Trainer and Citizens Advice.
- The number of interventions through the 0300-number totalled 336.
- The Communities Champions Fund was administered which made 51 awards made in the summer of 2021 that amounted to £99,618 Grants were awarded to 20 North Sefton, 8 Central Sefton, 15 South Sefton groups and projects as well as 8 projects with a boroughwide reach.
- Working in partnership with Sefton CCG's, additional capacity was leveraged for bereavement counselling services, this was in response to an ongoing identified need via our service. Insight work was collected and evaluation data compiled to continue the enhancement of this offer throughout the year.
- The service continued to offer signposting support to residents referred via Sefton Council's Contact Centre in response to Covid-19. Support was offered to residents who were required to shield and others who needed support with activities such as; shopping, collecting medication and social contact. During the year, residents were provided with signposting support via this route.
- 347 referrals made into the Community Connectors service during 2021/2022. This has included offering people signposting information for support with their shopping, prescriptions, telephone befriending, financial advice and assistance, carers advice, long-term condition support and foodbank needs.
- The service provided 1,656 wellbeing calls to clients throughout the year.
- As Covid-19 restrictions eased, the service established and attended a variety of community groups and sessions throughout the year, focused on improving the health and wellbeing of local residents.

Social Prescribing Service:

- The Social Prescribing Team has developed into a team of 18 workers across Sefton, four Senior Social Prescribing Link Workers and 14 Social Prescribing Link Workers. The service works closely with local Primary Care Networks to improve the wellbeing of isolated and vulnerable people in the community, by supporting access to targeted and universal provision.
- Received 1,199 referrals
- Built partnerships with new NHS teams operating across the borough, particularly Enhanced Care at Home Care Co-ordinators and Trainee Associate Psychological Practitioners. Regular meetings have been set-up and both teams have participated in shadowing opportunities.
- South Sefton staff have established links with the Mental Health Hub will provided an opportunity to meet local mental health leads and discuss referral pathways for mental health support. This resulted in the creation of structured communication pathway for referrals from the mental health team with regular update meetings.
- Supported a pilot initiative with Concept House to introduce a new way of working with homeless people and those without access to phones and technology.
- Following an analysis of clients across the Seaforth and Litherland area, an easy read document to help support clients with learning difficulties was produced.
- Produced reports which identified gaps in service provision to Sefton Clinical Commissioning Groups. This resulted in additional funding being made available to spot purchase bereavement counselling services in response to identified need.
- Contributed to a yearlong project with NHS England/Improvement and the Professional Records Standards Body to help produce a minimum data standard for social prescribers. The team was invited to present on the subject at the Digital Health Care Show to be held in May 2022.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Reablement Service

The Reablement service provides person-centred rehabilitative support to service users to enable them to return to full independence, including interventions for timely and safe discharge from hospital and assessed needs to avoid unnecessary dependence upon more acute, long term services. The services are delivered through South Sefton Health and Wellbeing Trainers and a High Intensity User service.

Key activity undertaken in 2021/22 included:

- Health and Wellbeing Trainers received 694 referrals into their service.
- 6,483 interventions were delivered by the team of Health Trainers.
- The most prevalent areas clients receive support remains; social inclusion, closely followed by confidence building. Obtaining suitable accommodation, finances and health also highly amongst the goals worked on with our clients.
- Clients have set a total of 1,067 personal goals were set over the course of the year. 692 (64%) of these goals have been met through the support of Health Trainers.
- Health & Wellbeing Trainers have continued to work with clients to address a wide range of complex issues with support from the Integrated Care Team of professionals.

High Intensity User Service

This project is a pilot initiative funded by the CCG aims to reduce inappropriate A and E attendances and admissions from individuals identified as frequent attenders. Through a strength-based person centered and solution focused approach, working closely with individuals, the project aims to help address the underlying causes for presenting at A and E.

Key activity undertaken in 2021/22 included:

- The service worked intensively with 38 people throughout the year, to reduce A&E attendances and hospital admissions.
- Service is represented and participates in the national High Intensity Users Support Group, to receive updates on relevant strategies and expertise from HIU leads across the country.
- The most common support needs identified by clients are: one-to-one communication, empowering clients to build confidence and self-esteem, support to develop a social network, and, improving overall confidence and self-esteem.
- The service has been working in partnership with GPs, Community Connectors, Adult Social Care and Care Home, to arrange multi-disciplinary team meetings to create effective care plans and maximise outcomes for the client, focusing particularly upon hospital discharge and short-term respite care.
- Over 95% of patients completing an evaluation of the service rated the service as excellent and felt it met their needs.

Crisis Cafés

During the year we opened our Crisis Café provision, based in Southport, the service offers out of hours support to anyone experiencing a mental health crisis in Sefton. The service offers drop-in sessions between the hours of 5pm – 11pm on Friday, Saturday and Sunday to give adults aged 18+ a place of safety as an alternative to attending A&E. One to one support and a social space with refreshments are offered in order to help reduce distress and better manage crisis situations. Support is also provided via phone, zoom or email.

Key activity undertaken in 2021/22 included:

- Since opening in July 2021, the service has recorded 188 visits, approximately half of those people were experiencing a mental health crisis and approximately half attended post crisis in order to maintain wellbeing.
- Telephone support was provided to 118 people.
- The most commonly reported reason stated for interacting with the service is to maintain wellbeing during a time of crisis.
- Preparatory work was undertaken to establish a further Crisis Café, based in Crosby, which was due to open during April/May 2022.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Community Cancer Navigators

Community Cancer Navigators offer holistic care assessments, identification of needs or concerns, care planning and navigation for people living with cancer across all settings.

The Navigators support people affected by cancer to contact the most appropriate person to address physical concerns that an identified patient may have and can help refer, signpost or contact the relevant service or professional with consent, on the patients' behalf, such as with Adult Social Care, Occupational Therapy, CNS Team, GP or Clinical Psychology.

Key Activities 2021/22

- 271 cases were referred to the project between April 2021 and March 2022.
- Referrals are predominantly coming from Aintree Clinical Nurse Specialists (CNS's), Aintree Virtual Wellbeing Team Lead Nurse, GP's, Self-referral and CVS Signposting Team.
- During this reporting period, Navigators were successful in supporting individuals to access £11,200 in Macmillan grants.
- During this reporting period Navigators supported 111 individuals to apply for essential benefits.
- The service adopted the local EMIS system during the year, enabling the team to receive managed referrals from GPs through use of an ICT referral form.

Hospital Discharge Service

The Hospital Discharge Service (HDS) started in July 2020. The service accepts referrals from health and social care professionals as well as self referral for any resident of Sefton aged 18+ who have little or no support at home. The Hospital Discharge Service aims to provide free practical common-sense support for up to six weeks for Sefton residents after discharge from a hospital setting.

The service provides a range of support including ensuring patients have basic provisions in their home, support to access assistive technology and basic risk assessments to ensure accommodation is appropriate and suitable to meet needs. The HDS Team also support to maximise income through signposting and ensuring benefits and specialist debt management is available and provides onward signposting and referral, where needed.

Key Activities 2021/22

- 137 cases were referred to the project between April 2021 and March 2022.
- Supported patients referred to the service to achieve 587 goals/tasks.
- Support has been wide and varied including - providing essential shopping, emotional support, assistance to complete benefit applications, referral to Adult social Care, OT's and continence teams, referral for urgent safeguarding and empowering patients to build their confidence and self-esteem.
- Signposted to other services 587 times to over 20 services including - housing, care providers, shopping delivery services, Macmillan Cancer Support, addiction services and NHS Services.

Healthwatch

Sefton CVS employs the management teams to deliver both Sefton and Knowsley Healthwatch reporting to their boards. Each produces public annual reports. Healthwatch functions operate in each borough in England and were established to act as a consumer champion for health and social care.

Children, Young People and Family Interventions

The Children, Young People and Family Lead facilitates the development of a coordinated, strategic approach to local services, seeking to embed best practice to deliver quality outcomes for children, young people and families with a focus on multi-agency working and the incorporation of integrated processes.

The Every Child Matters Forum facilitates VCF representation enabling the sector to provide service solutions to the needs and priorities identified locally and nationally. 428 members participate in forums and policy and receive information bulletins. Additional sub groups including the Emotional Health and Wellbeing Network and Children with Additional Needs (CWAN) Network enable members to focus on these priority areas of work and develop partnership approaches, where possible.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Children, Young People and Family Interventions (continued)

Key activity undertaken in 2021/22 included:

- Facilitated 5 meetings of Every Child Matters Forum and supported the VCF sector's engagement in a range of themes which included: Sefton's Early Help Assessment Launch, the Children and Young People's Board, Children and Young People's Plan, Sefton's Local Strategy, detached youth work, child on parent violence, child poverty, and how to increase MMR immunisation rates.
- The ECM Forum had 928 Twitter followers at the end of March 2022.
- Following the previous year's review of Children and Young People's Emotional Health and Wellbeing Network, the network was replaced during the year by the 'THRIVE' network. The new network brings together organisations in Sefton who are keen to support children and young people using the THRIVE model, which was featured in Sefton's Children and Young People's Emotional Health and Wellbeing Strategy. Members had the opportunity to apply for small grants and accessed free training to support the implementation of Thrive.
- CVS provide representation on a range of strategic and task groups linked to Safeguarding, Children with Additional Needs, Early Help, Social Care and Schools Recover and Emotional Health and Wellbeing. Leadership and facilitation of sub networks is also provided.
- Active involvement in the Local Safeguarding Children's Board structures and work streams of the Executive Board, Training, Policy, Early Help, Mental Health Support Teams and Sefton's Model of Practice.
- Train the trainer completed for Graded Care Profile 2 (Neglect Tool) – part of delivery team across the partnership for training programme.
- CVS coordinated referrals for Southport and Birkdale Provident Society Trust grants for vulnerable families with 163 referrals being actioned through the year.
- Facilitation of the Children with Additional Needs (CWAN) network supporting VCF Sector organisations to provide support for children, young people and their families and engage services with local strategies and policy development. The network did not formally meet throughout the year due to Covid-19 and staff absences. However, the network has remained in touch and information shared electronically.
- Coordination of the Sefton Emotional Achievement Service (SEAS), a partnership of charities working collaboratively to deliver bespoke emotional wellbeing support to children, young people, families and schools.
- Ongoing support to Sefton's Early Help Level 2 Pilot – a partnership between Sefton MBC, Venus and Parenting 2000. CVS has provided specific input into planning to avoid risk and to reduce the number of inappropriate referrals to the service.
- Provided DBS checks for local VCF sector staff and volunteers processing 172 disclosures for 20 separate organisations.
- Coordination of Buddy Up, a mentoring and befriending project for young people (13-18) with Special Educational Needs and Disabilities; reducing their social isolation, increasing their confidence and preparing them for a more independent adulthood. 47 young people accessed 1,540 hours of support, either virtually or in person, in response to the easing and implementation of Covid-19 restrictions. The project saw a retraction in the number of volunteers it gains support from and so delivered activities aimed at increasing the number of volunteers.

Grants Administration

Throughout the year, we secured and administered a range of grants for a variety of funders:

- Heritage Lottery Grants - £28,045 was awarded to 18 organisations to get a wider range of people involved in heritage and to identify and better explain heritage to help local people and organisations.
- Sefton In Mind 18 – 25 years, in partnership with Sefton Public Health Team and Sefton CCGs - £114,000 was awarded to 10 organisations to deliver activities focused on improving the mental health and wellbeing for Sefton residents aged 18 – 25 years old.
- Winter Access Grants, in partnership with Sefton CCG's, - £66,924 was awarded to 21 organisations to deliver projects which aimed to improve the mental health and wellbeing of Sefton residents.
- Winter Clothing, in partnership with Sefton Council - £48,000 was administered via nine VCF sector organisations to reach 480 recipients to provide winter clothing and essentials.
- Perinatal Grants, in partnership with Cheshire and Merseyside Women and Children's Partnership and Sefton CCGs - £38,000 was awarded to five VCF organisations to support women and their families who had recently given birth.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Grant Administration (continued)

- During Q4, promotional and preparatory work was undertaken to launch a new community grants scheme, the Queens Platinum Jubilee Fund was promoted to local groups to apply for up to £1,500, to enable local community groups to participate and deliver social and community activities as part of the Jubilee celebrations.

Sefton Young Advisors

14 Sefton Young Advisors aged 15 – 23 are employed to show community leaders and decision makers how to engage young people in community life. They help organisations 'youth proof' their practices, policies, strategies and commissioning. They engage directly with other young people to get them involved. Sefton Young Advisors have gained national and local recognition through awards and commendations for their work.

Sefton Young Advisors have representation at Healthwatch Sefton Steering Group, Sefton's Children and Young People's Board, Sefton's Education and Mental Health Group, Every Child Matters Forum, The Public Engagement and Consultation Panel, The Youth Providers Network, THRIVE network and Experience and Patient Engagement Group.

Key activity undertaken in 2021/22 included:

- Throughout the year, YAs designed and delivered 11 consultations, provided representation at 22 board/strategic meetings and delivered 6 training/workshop sessions.
- Worked with Sefton's Public Health Team to create a child friendly version of the Emotional Health and Wellbeing Strategy.
- Supported the Violence Reduction Partnership to gather the views of substance misuse and mental health from young people across Sefton. 182 responses were received and a report created to summarise the findings.
- All newly recruited young advisors completed their core training from the Young Advisors National Charity.
- Hosted a virtual discussion, on behalf of Lord Bird MBE, around the Wellbeing of Future Generations Bill.
- Created a video portraying mental health, in the video YAs voiced the words of young people in Sefton talking about their experiences with mental health services.
- The project received two national awards, Isabella Heeley, won the national YA of the Year award and the team was awarded 'Community Project of the Year' from Sefton Council.
- SYMBOL (Sefton Youth Making Better Opportunities with Leaders) Meetings planned and facilitated by Sefton Young Advisors took place in July and November. Themes were: Climate Change, Sefton Council's Youth Offer, mental health services for young people and online community wellbeing.

Unemployment Interventions

Building Better Opportunities Include-IT Mersey Digital Inclusion Project

Sefton CVS, in collaboration with VOLA Consortium deliver the Include-IT Mersey Digital Inclusion Project across the Liverpool City Region. It is part of the Building Better Opportunities programme, co-financed by the National Lottery Community Fund and European Social Fund, which funds projects that tackle poverty and promote social inclusion. Funding for the project was due to cease in December 2021, as a result of sustained good performance, the National Lottery confirmed a further investment of £1,185,586 to enable the projects extension to June 2023.

Key activity undertaken in 2021/22 included:

- 1,157 unemployed or economically inactive people from across the city region have accessed training to support them in developing digital skills. This includes 144 Sefton residents.
- 180 volunteer Digital Champions (volunteers) have been recruited to date, throughout the duration of the project. 27 of these Digital Champions have progressed into employment.
- In total 153 leavers have progressed to employment, 352 to further training/education and 148 of those who weren't looking for work on starting with the project moving into active job search.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

The input of volunteers and donations in kind

15 volunteers have supported the Trustee Board and role of President and Patron this year. A further 89 volunteers have engaged through Sefton CVS projects and initiatives, meaning the total people volunteering to support Sefton CVS is 104.

Review of Finances

Use of assets

The Trustees consider the value of assets to be fairly stated.

Balance sheet in the light of future plans

The Trustees consider that the balance sheet is strong enough to fulfil the short-term plans of the core activities and that of the managed projects.

The extent of dependence of particular donors

Sefton CVS has, wherever possible, diversified its funding sources for the development of specific projects. The core services are highly dependent upon the continued support of Sefton MBC with their contribution of £478,315 (2021: £478,315).

Availability of assets

The current assets are available for the general purposes of Sefton CVS although some of its funding is restricted to specific core services and deferred income for services to be delivered in discrete and managed projects.

Fixed assets

The fixed assets of the company and major changes therein during the period are recorded in the notes to the accounts.

Reserves

The Trustees have determined the reserve levels of the charity giving consideration to the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The Trustees have concluded that, to allow the charity to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to approximately four months of all core expenditure should be maintained.

Therefore the General Reserve has been set as £277,237

There has been a review of designated funds in the light of forecast activity for the year ahead, and these are included in note 25

Sefton CVS Investment Policy

Rathbones act as Investment Managers and manage a portfolio investment of £500,000 in line with the ethical investment intentions of Sefton CVS. This portfolio performance is reviewed on a regular basis to ensure a satisfactory return that can contribute to the furtherance of the objectives of the Charity. Some funds are still held on a short-term investment basis with HSBC, which enables the charity to have access to the funds to ensure liquidity. The cash deposits have yielded £8,195 in earned income during the year.

The Trustees regularly review the performance of these funds with consideration to the investment of the organisation's reserves and an investment strategy in line with the organisations ethical and environmental values.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees regularly review the performance of these funds with consideration to the investment of the organisation's reserves and an investment strategy in line with the organisations ethical and environmental values.

Quality Assurance

Sefton CVS hold the following quality assurance marks and training accreditations:

- NAVCA Quality Award
- Volunteer Centre Quality Assurance.
- Navajo (LGBTIQ friendly) Charter Mark
- Workplace Wellbeing Charter
- Disability Confident Employer
- Open Awards Approved Centre
- Recognised Centre Royal Society for Public Health (RSPH)
- Recognised Centre for Mental Health First Aid

Structure, governance and management

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D Roscoe
Mrs E Barnett
Mr S J Sharman
Mr P P Cummins
Dr M Homfrey
Ms P Lappin
Mr D McGregor
Mr M Sonne
Ms V Elson
Venerable P Spiers
Mr B Thomas
Ms N Speed
Mr R Mathew

(Appointed 20 October 2021)

Trustees are co-opted by the board to ensure the right mix of skills and experience. On election, each new trustee receives an induction pack including The Good Trustee Guide and key organisational policies and documents. All trustees attend an induction meeting, which includes the opportunity to meet key staff.

The Board of Directors as Trustees are responsible for setting the strategic direction of the organisation, establishing policy and overseeing the governance of the charity. The Trustees have given careful consideration to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake.

The Trustees continued to give primary consideration to staff safety, infection control and service delivery abiding by Government guidelines as the impact of the COVID 19 Pandemic continued into the financial year. Staff have continued to operate a hybrid model of working with staff teams working in bubbles in the charity's buildings, again following public health guidance.

In discussions with funders, where appropriate, operations were moved to the delivery of COVID 19 interventions with partners in the Council, CCG and with VCF sector organisations. All contracts and grants were reviewed and operations have continued and adapted accordingly during the pandemic.

Governance and sub-committee meetings have been held digitally through the 21/22 financial year. The sub committees of CVS, which include the Corporate Management Group and Finance Group, met with actions reported back to each Board meeting.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

The NHS Data Protection and Security Toolkit relating to Information Governance was updated for 2021.

The CVS Strategic Plan on a page was updated to 2025.

The Board continued its commitment to work towards the Climate Change Strategy adopted by Sefton Council. It received updates from the internal staff group who produced an action plan supported by the Climate Change Board Champion. The first CVS carbon footprint was presented to the Board in July 2021

The CVS launched its new website developed by Agent Marketing.

The HR system was updated and Breathe HR was introduced in 2021/22.

EBS Law act as CVS's external Human Resource advisers. WRM are CVS's external Health and Safety advisers. Brabners continue to act as our specialist advisers on charity governance and law.

Sefton CVS AGM 2021

The 28th Annual General Meeting as a charitable company was held electronically on 20th October 2021, where the accounts and annual report were adopted. BWM were appointed as Auditors for the following year. Three Trustees were reappointed: Val Elson, David McGregor and Dr Mike Homfrey. Romils Mathew was appointed as a new Trustee.

Appointment of Officers

At the Board meeting in November 2021, the following officers were appointed Elizabeth Barnett as Chair and Mark Sonne as Treasurer and Vice Chair.

President of Sefton CVS

Mr Mark Blundell, the Lord-Lieutenant of Merseyside, continued to act as President of Sefton CVS and attended the AGM 2021.

Patrons

Colonel Martin Amlôt OBE FRSA DL and the office of the Mayor of Sefton continued as Patrons providing unstinting support to the organisation during the year.

Use of Buildings

CVS has a 6 year lease with Bruntwood Properties at Burlington House, from which the charity headquarters operate, which was renewed in December 2018.

CVS manage Southport Community Centre in a partnership with the Parochial Church Council of St Simon and St Jude's. CVS and Brighter Living Partnership hold a joint lease until 2039 with the Diocesan Board of Finance.

CVS has a licence to operate a pop up community health shop in The Bootle Strand. The licence is currently held over as the Strand has since transferred to Sefton Council. The shop remained closed during the pandemic and reopened in the summer of 2021.

Auditor

In accordance with the company's articles, a resolution proposing that BWM be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Small company provisions

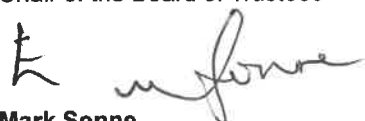
These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The trustees' report was approved by the Board of Trustees.



Elizabeth Barnett
Chair of the Board of Trustees

Date: Wednesday 21st September 2022



Mark Sonne
Treasurer to the Board of Trustees

Date: Wednesday 21st September 2022



Mrs A Carter (née White) OBE FRSA
Company Secretary to the Board of Trustees

Date: Wednesday 21st September 2022

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees, who are also the directors of Sefton Council for Voluntary Service for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

Opinion

We have audited the financial statements of Sefton Council for Voluntary Service (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Mr Philip Griffiths BA FCA DChA (Senior Statutory Auditor)
for and on behalf of BWM**

6 October 2022
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**Chartered Accountants
Statutory Auditor**

Tempest
Suite 5.1
12 Tithebarn Street
Liverpool
L2 2DT

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

Current financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income from:</u>					
Donations and legacies	3	579,272	-	579,272	577,495
Charitable activities	4	102,949	3,995,846	4,098,795	3,558,683
Investment income	5	8,195	-	8,195	7,839
Total income		690,416	3,995,846	4,686,262	4,144,017
<u>Expenditure on:</u>					
Raising funds	6	11,049	-	11,049	5,730
Charitable activities	7	664,694	3,545,888	4,210,582	3,682,208
Total resources expended		675,743	3,545,888	4,221,631	3,687,938
Net gains/(losses) on investments	10	17,570	-	17,570	137,093
Net incoming resources before transfers		32,243	449,958	482,201	593,172
Gross transfers between funds		(5,236)	5,236	-	-
Net movement in funds		27,007	455,194	482,201	593,172
Fund balances at 1 April 2021		737,920	864,863	1,602,783	1,009,611
Fund balances at 31 March 2022		764,927	1,320,057	2,084,984	1,602,783

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

Prior financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:				
Donations and legacies	3	563,442	14,053	577,495
Charitable activities	4	75,906	3,482,777	3,558,683
Investment income	5	7,839	-	7,839
Total income		647,187	3,496,830	4,144,017
Expenditure on:				
Raising funds	6	5,730	-	5,730
Charitable activities	7	611,127	3,071,081	3,682,208
Total resources expended		616,857	3,071,081	3,687,938
Net gains/(losses) on investments	10	137,093	-	137,093
Net incoming resources before transfers		167,423	425,749	593,172
Gross transfers between funds		15,821	(15,821)	-
Net movement in funds		183,244	409,928	593,172
Fund balances at 1 April 2020		554,676	454,935	1,009,611
Fund balances at 31 March 2021		737,920	864,863	1,602,783

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	14		17,555		20,555
Investments	15		609,324		592,343
			<u>626,879</u>		<u>612,898</u>
Current assets					
Debtors	18	539,657		264,955	
Cash at bank and in hand		1,098,655		884,527	
		<u>1,638,312</u>		<u>1,149,482</u>	
Creditors: amounts falling due within one year	19	<u>(180,207)</u>		<u>(159,597)</u>	
Net current assets			1,458,105		989,885
Total assets less current liabilities			<u>2,084,984</u>		<u>1,602,783</u>
Income funds					
Restricted funds	24		1,320,057		864,863
<u>Unrestricted funds</u>					
Designated funds	25	487,690		443,711	
General unrestricted funds		277,237		294,209	
			<u>764,927</u>		<u>737,920</u>
			<u>2,084,984</u>		<u>1,602,783</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees and authorised for issue on 21/09/2022 and are signed on its behalf by:



Mrs E Barnett
Chair of the Board of Trustees



Mr M Sonne
Treasurer to the Board of Trustees

Company Registration No. 02832920

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	27		205,344		627,211
Investing activities					
Purchase of tangible fixed assets		-		(4,500)	
Purchase of investments		-		(48,161)	
Proceeds on disposal of investments		589		47,609	
Investment income received		8,195		7,839	
Net cash generated from investing activities			8,784		2,787
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			214,128		629,998
Cash and cash equivalents at beginning of year			884,527		254,529
Cash and cash equivalents at end of year			1,098,655		884,527

SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Company information

Sefton Council for Voluntary Service is a private company limited by guarantee incorporated in England and Wales. The registered office is 3rd Floor, North Wing, Burlington House, Crosby Road North, Waterloo, Liverpool, L22 0LG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the Trustees' Annual Report.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

All income is included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income from donations and grants, including capital grants, and contract income is included in income when these are receivable, except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in income until the preconditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to preconditions regarding entitlement, this income is included in restricted funds when receivable.

Voluntary income includes discretionary grants for projects, goods and services where no service agreement or contract exists.

Other grants, which have particular service requirements and which are provided in accordance with a contract or service level agreement are included in the Statement of Financial Activities under the heading Charitable Activities.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Management and governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing more than £500 are capitalised and included at cost, including any incidental costs of acquisition.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the period of the lease
Office equipment	33.3% per annum on a straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

1.12 Retirement benefits

The company operates a defined contribution scheme for employees. Contributions are charged to the Statement of Financial Activities in the period to which they relate.

1.13 Transfers between funds

Transfers between funds are restricted to agreed transfers to cover restricted fund deficits, or where other transfers have been agreed by the trustees or with donor organisations.

1.14 Group accounts

The charity has two wholly owned subsidiaries, Healthwatch Sefton Limited and Communities are People Limited.

Healthwatch Sefton Limited is commissioned by the local authority, Sefton MBC and operates under the control of its independent board. Consolidated accounts are not produced as these would not be materially different from the single entity financial statements and the control of the subsidiary is through its independent Board.

Communities are People Limited is currently dormant and consolidated accounts are not produced as these would not be materially different from the single entity financial statements.

1.15 Taxation

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. Recovery is made of tax deducted from income and from receipts under Gift Aid.

The charity is not able to recover Value Added Tax and expenditure is recorded in the accounts inclusive of VAT.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support costs are allocated against the projects of the charity on a percentage basis reflecting time spent in the appropriate areas.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

3 Donations and legacies

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2022	2021	2021	2021
	£	£	£	£
Donations and gifts	6,539	-	14,053	14,053
Grants receivable for core activities	572,733	563,442	-	563,442
	<u>579,272</u>	<u>563,442</u>	<u>14,053</u>	<u>577,495</u>
Grants receivable for core activities				
Sefton MBC	478,315	478,315	-	478,315
NHS South Sefton CCG	27,978	28,057	-	28,057
NHS Southport & Ormskirk CCG	22,090	22,079	-	22,079
Sefton MBC - Health and Social Co-ordinator	14,850	14,822	-	14,822
Sefton MBC - VRP funding for Early Help pilot	25,000	15,000	-	15,000
Sefton MBC - Youth Voice Worker	4,500	4,500	-	4,500
Other	-	669	-	669
	<u>572,733</u>	<u>563,442</u>	<u>-</u>	<u>563,442</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities

	Health and Wellbeing		Children, Young People and Families		Community Development Programs		Digital Inclusion		Criminal Justice Programs		Covid 19		Total	
	2022	£	2022	£	2022	£	2022	£	2022	£	2022	£	2022	£
Grant income	1,366,367		38,000		274,111		674,043		289,896		100,000		2,742,417	2,393,326
Grant monies to be redistributed	824,396		10,000		419,033		-		-		-		1,253,429	1,103,504
Other income	102,949		-		-		-		-		-		102,949	61,853
	<u>2,293,712</u>		<u>48,000</u>		<u>693,144</u>		<u>674,043</u>		<u>289,896</u>		<u>100,000</u>		<u>4,098,795</u>	<u>3,558,683</u>
Analysis by fund	102,949		-		-		-		-		-		102,949	75,906
Unrestricted funds	2,190,763		48,000		693,144		674,043		289,896		100,000		3,995,846	3,482,777
Restricted funds	<u>2,293,712</u>		<u>48,000</u>		<u>693,144</u>		<u>674,043</u>		<u>289,896</u>		<u>100,000</u>		<u>4,098,795</u>	<u>3,558,683</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities	(Continued)													
	Health and Wellbeing		Children, Young People and Families		Community Development Programs		Digital Inclusion		Criminal Justice Programs		Covid 19		Total	
	2022	£	2022	£	2022	£	2022	£	2022	£	2022	£	2022	£
Grant income														
Sefton MBC	214,604	-	121,797	-	-	-	100,000	-	-	-	-	436,401	318,794	
NHS South Sefton CCG	562,184	22,000	38,607	-	-	-	-	-	-	-	-	622,791	463,701	
NHS Southport & Formby CCG	194,906	16,000	33,215	-	-	-	-	-	-	-	-	244,121	256,560	
The Big Lottery	-	-	27,800	674,043	93,692	-	-	795,535	-	-	-	39,000	913,214	
HM Prison Service	-	-	-	-	39,000	-	-	-	80,000	-	-	-	42,362	
John Armitage Charitable Trust	-	-	-	-	-	-	-	-	80,000	-	-	-	30,000	
BBC Children in Need	-	-	29,883	-	-	-	-	-	-	-	-	29,883	49,805	
Merseyside Police	-	-	-	-	22,000	-	-	-	-	-	-	22,000	50,000	
MacMillan Org	-	-	-	-	-	-	-	-	-	-	-	-	147,950	
Liverpool CVS	-	-	-	-	-	-	-	-	-	-	-	-	3,000	
Other	394,673	-	22,809	-	55,204	-	-	-	-	-	-	472,686	117,940	
	1,366,367	38,000	274,111	674,043	289,896	100,000	2,742,417	2,393,326						

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities	(Continued)										
	Health and Wellbeing	Children, Young People and Families	Community Development Programs	Digital Inclusion	Criminal Justice Programs	Covid 19	Total 2022	Total 2021			
	2022	2022	2022	2022	2022	2022	2022	2021			
	£	£	£	£	£	£	£	£			
Grant monies to be redistributed											
Sefton MBC	755,396	-	309,500	-	-	-	1,064,896	1,050,840			
NHS South Sefton CCG	40,000	5,000	64,125	-	-	-	109,125	-			
NHS Southport & Formby CCG	29,000	5,000	-	-	-	-	34,000	-			
The Big Lottery	-	-	-	-	-	-	-	-			
HM Prison Service	-	-	-	-	-	-	-	-			
John Armitage Charitable Trust	-	-	-	-	-	-	-	-			
BBC Children in Need	-	-	-	-	-	-	-	-			
Merseyside Police	-	-	-	-	-	-	-	-			
MacMillan Org	-	-	-	-	-	-	-	32,665			
Liverpool CVS	-	-	-	-	-	-	-	19,999			
Other	-	-	45,408	-	-	-	45,408	-			
	824,396	10,000	419,033	-	-	-	1,253,429	1,103,504			

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities

(Continued)

For the year ended 31 March 2021

	Health and Wellbeing	Children, Young People and Families	Community Development Programs	Digital Inclusion	Criminal Justice Programs	Covid 19	Total 2021
	£	£	£	£	£	£	£
Grant income	937,237	53,000	350,080	663,267	279,779	109,963	2,393,326
Grant monies to be redistributed	774,839	-	-	-	118,665	210,000	1,103,504
Other income	61,853	-	-	-	-	-	61,853
	<u>1,773,929</u>	<u>53,000</u>	<u>350,080</u>	<u>663,267</u>	<u>398,444</u>	<u>319,963</u>	<u>3,558,683</u>
Analysis by fund							
Unrestricted funds	75,906	-	-	-	-	-	75,906
Restricted funds	<u>1,698,023</u>	<u>53,000</u>	<u>350,080</u>	<u>663,267</u>	<u>398,444</u>	<u>319,963</u>	<u>3,482,777</u>
	<u>1,773,929</u>	<u>53,000</u>	<u>350,080</u>	<u>663,267</u>	<u>398,444</u>	<u>319,963</u>	<u>3,558,683</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities	(Continued)													
	Health and Wellbeing		Children, Young People and Families		Community Development Programs		Digital Inclusion		Criminal Justice Programs		Covid 19		Total 2021	
	2021	£	2021	£	2021	£	2021	£	2021	£	2021	£	2021	£
Grant income														
Sefton MBC	174,482		-		144,312		-		-		-		-	318,794
NHS South Sefton CCG	398,590		27,000		38,111		-		-		-		-	463,701
NHS Southport & Formby CCG	205,568		21,000		29,992		-		-		-		-	256,560
The Big Lottery	-		-		27,800		655,146		144,753		85,515			913,214
HM Prison Service	-		-		-		-		42,362		-			42,362
John Armitage Charitable Trust	-		-		-		-		30,000		-			30,000
BBC Children in Need	-		-		49,805		-		-		-			49,805
Merseyside Police	-		-		-		-		50,000		-			50,000
MacMillan Org	147,950		-		-		-		-		-			147,950
Liverpool CVS	-		-		-		-		-		3,000			3,000
Other	10,647		5,000		60,060		8,121		12,664		21,448			117,940
	937,237		53,000		350,080		663,267		279,779		109,963			2,393,326

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Charitable activities	(Continued)												
	Health and Wellbeing		Children, Young People and Families		Community Development Programs		Digital Inclusion		Criminal Justice Programs		Covid 19		Total 2021
	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	£
	£	£	£	£	£	£	£	£	£	£	£	£	£
Grant monies to be redistributed													
Sefton MBC	754,840	-	-	-	-	86,000	-	-	210,000	-	-	1,050,840	
NHS South Sefton CCG	-	-	-	-	-	-	-	-	-	-	-	-	
NHS Southport & Formby CCG	-	-	-	-	-	-	-	-	-	-	-	-	
The Big Lottery	-	-	-	-	-	-	-	-	-	-	-	-	
HM Prison Service	-	-	-	-	-	-	-	-	-	-	-	-	
John Armitage Charitable Trust	-	-	-	-	-	-	-	-	-	-	-	-	
BBC Children in Need	-	-	-	-	-	-	-	-	-	-	-	-	
Merseyside Police	-	-	-	-	-	-	-	-	-	-	-	-	
MacMillan Org	-	-	-	-	-	-	-	-	-	-	-	-	
Liverpool CVS	-	-	-	-	-	32,665	-	-	-	-	-	32,665	
Other	19,999	-	-	-	-	-	-	-	-	-	-	19,999	
	774,839	-	-	-	-	118,665	-	-	210,000	-	-	1,103,504	

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

5 Investment income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Income from listed investments	7,424	6,923
Interest receivable	771	916
	<u>8,195</u>	<u>7,839</u>

6 Raising funds

	2022	2021
	£	£
Investment management	11,049	5,730
	<u>11,049</u>	<u>5,730</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

7 Charitable activities

	Health and Wellbeing		Children, Young People and Families		Community Development Programs		Digital Inclusion		Criminal Justice Programs		Covid-19		Total	
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2021
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Staff costs	840,072	21,855	292,973	168,035	210,988	6,855	1,540,778	1,330,094						
Activities undertaken directly	162,538	36,044	34,041	491,371	9,118	796	733,908	872,514						
	1,002,610	57,899	327,014	659,406	220,106	7,651	2,274,686	2,202,608						
Grant funding of activities (see note 8)	734,493	10,000	230,146	-	-	74,726	1,049,365	917,677						
Share of support costs (see note)	350,619	1,930	114,754	135,306	119,076	31,865	753,550	477,635						
Share of governance costs (see note)	61,875	341	20,251	23,877	21,014	5,623	132,981	84,288						
	2,149,597	70,170	692,165	818,589	360,196	119,865	4,210,582	3,682,208						
Analysis by fund														
Unrestricted funds	308,144	17,740	96,957	114,321	100,609	26,923	664,694	611,127						
Restricted funds	1,841,453	52,430	595,208	704,268	259,587	92,942	3,545,888	3,071,081						
	2,149,597	70,170	692,165	818,589	360,196	119,865	4,210,582	3,682,208						

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

7 Charitable activities		(Continued)						
For the year ended 31 March 2021								
		£	£	£	£	£	£	£
		Health and Wellbeing	Children, Young People and Families	Community Development Programs	Digital Inclusion	Criminal Justice Programs	Covid-19	Total 2021
Staff costs		638,817	12,570	227,377	179,841	199,764	71,725	1,330,094
Activities undertaken directly		181,097	26,058	102,270	439,291	74,012	49,786	872,514
		819,914	38,628	329,647	619,132	273,776	121,511	2,202,608
Grant funding of activities (see note 8)		703,605	-	3,311	-	94,115	116,646	917,677
Share of support costs (see note)		240,956	3,024	26,905	118,345	54,263	34,142	477,635
Share of governance costs (see note)		42,521	534	4,748	20,884	9,576	6,025	84,288
		1,806,996	42,186	364,611	758,361	431,730	278,324	3,682,208
Analysis by fund								
Unrestricted funds		257,706	22,740	84,492	104,559	82,829	58,801	611,127
Restricted funds		1,549,290	19,446	280,119	653,802	348,901	219,523	3,071,081
		1,806,996	42,186	364,611	758,361	431,730	278,324	3,682,208

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

8 Grants payable

	Health and Wellbeing £	Children, Young People and Families £	Community Development Programs £	Criminal Justice Programs £	Covid-19 £	Total £
Grants to institutions:						
Brighter Living	129,099	-	18,510	-	28,226	175,835
Netherton Feelgood Factory	173,150	-	-	-	-	173,150
Citizens Advice Sefton	167,004	-	-	-	-	167,004
Onward Homes	166,976	-	-	-	-	166,976
St Leonard's Youth & Community Centre	-	-	11,200	-	32,000	43,200
Sefton Carers Centre	35,460	2,000	-	-	-	37,460
Parenting 2000	15,700	-	16,500	-	-	32,200
Swan Women's Centre	12,200	2,000	8,000	-	-	22,200
Light for Life Sefton	-	-	4,000	-	10,000	14,000
Venus	7,200	-	6,680	-	-	13,880
Compassionacts	-	-	13,800	-	-	13,800
Home - Start Southport & Formby	9,700	-	1,250	-	-	10,950
Other grants between £10,000 and £4,000	14,529	4,000	73,178	-	4,500	96,206
Other grants less than £4,000	3,475	2,000	77,028	-	-	82,503
	<u>734,493</u>	<u>10,000</u>	<u>230,146</u>	<u>-</u>	<u>74,726</u>	<u>1,049,365</u>

The main grant programme is with Living Well Sefton, with other programmes for Violence Reduction Youth Fund and Sefton4Good as described in the Trustees' report.

Grants payable are recognised in the accounts when the grant is formally accepted by the receiving organisation. Any undistributed balances at the year end are included in the restricted fund balances for the appropriate theme.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

8 Grants payable (Continued)

Prior year	£	£	£	£	£	£	£	£
	Health and Wellbeing	Children, Young People and Families	Community Development Programs	Criminal Justice Programs	Covid-19	Total		
Grants to institutions:								
Brighter Living	82,972	-	-	-	-	82,972		
Netherton Feelgood Factory	156,872	-	-	-	-	156,872		
Citizens Advice Sefton	97,419	-	-	-	-	97,419		
Onward Homes	85,736	-	-	-	-	85,736		
Sefton Carers Centre	20,395	-	-	-	-	20,395		
Conquer Life	20,000	-	-	-	-	20,000		
Netherton Park	18,257	-	-	-	-	18,257		
Parenting 2000	13,850	-	-	-	-	13,850		
Other grants between £10,000 and £4,000	95,523	-	-	-	-	95,523		
Other grants less than £4,000	112,581	-	3,311	94,115	116,646	326,653		
	<u>703,605</u>	<u>-</u>	<u>3,311</u>	<u>94,115</u>	<u>116,646</u>	<u>917,677</u>		

The main grant programme is with Living Well Sefton, with other programmes for Violence Reduction Youth Fund and Sefton4Good as described in the Trustees' report.

Grants payable are recognised in the accounts when the grant is formally accepted by the receiving organisation. Any undistributed balances at the year end are included in the restricted fund balances for the appropriate theme.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

9 Support and governance costs

	Management	Finance	Admin	Governance	2022
	£	£	£	£	£
Health and Wellbeing Children, Young People and Families	152,622	94,873	103,123	61,875	412,493
Community Development Program	840	522	568	341	2,271
Digital Inclusion	49,952	31,051	33,751	20,251	135,005
Criminal Justice Program	51,833	32,221	35,023	21,014	140,091
Covid-19 Projects	58,898	36,612	39,796	23,877	159,183
	13,871	8,622	9,372	5,623	37,488
	<u>328,016</u>	<u>203,901</u>	<u>221,633</u>	<u>132,981</u>	<u>886,531</u>
	<u>328,016</u>	<u>203,901</u>	<u>221,633</u>	<u>132,981</u>	<u>886,531</u>
	Management	Finance	Admin	Governance	2021
	£	£	£	£	£
Health and Wellbeing Children, Young People and Families	104,886	65,200	70,869	42,521	283,476
Community Development Program	1,316	818	890	534	3,558
Digital Inclusion	11,712	7,280	7,913	4,748	31,653
Criminal Justice Program	51,515	32,023	34,807	20,884	139,229
Covid-19 Projects	23,621	14,683	15,960	9,576	63,840
	14,862	9,238	10,042	6,025	40,167
	<u>207,912</u>	<u>129,242</u>	<u>140,481</u>	<u>84,288</u>	<u>561,923</u>
	<u>207,912</u>	<u>129,242</u>	<u>140,481</u>	<u>84,288</u>	<u>561,923</u>

10 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Revaluation of investments	17,570	128,384
Gain/(loss) on sale of investments	-	8,709
	<u>17,570</u>	<u>137,093</u>
	<u>17,570</u>	<u>137,093</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

11 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

Fees payable to the charity's auditors:	2022	2021
	£	£
Audit of the charity's annual accounts	8,197	7,700
	<u> </u>	<u> </u>
Non-audit services		
All other non-audit services	1,677	1,660
	<u> </u>	<u> </u>

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Employees (excluding seconded and Sefton Healthwatch staff)	94	96
	<u> </u>	<u> </u>

Employment costs

	2022	2021
	£	£
Wages and salaries	1,743,994	1,523,410
Social security costs	200,250	170,226
Other pension costs	171,192	174,096
	<u> </u>	<u> </u>
	2,115,436	1,867,732
	<u> </u>	<u> </u>

Included within payroll costs are redundancy and similar payments of £1,294 (2021: £3,728).

The number of employees whose annual remuneration was £60,000 or more were:

	2022	2021
	Number	Number
£60,000 to £69,999	1	1
	<u> </u>	<u> </u>

Contributions totalling £3,964 (2021: £3,925) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

13 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year and none of the trustees were reimbursed for expenses (2021: 1 was reimbursed £4).

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

14 Tangible fixed assets

	Leasehold improvements £	Office equipment £	Total £
Cost			
At 1 April 2021	20,472	16,642	37,114
At 31 March 2022	20,472	16,642	37,114
Depreciation and impairment			
At 1 April 2021	4,914	11,645	16,559
Depreciation charged in the year	819	2,181	3,000
At 31 March 2022	5,733	13,826	19,559
Carrying amount			
At 31 March 2022	14,739	2,816	17,555
At 31 March 2021	15,558	4,997	20,555

15 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 April 2021	587,907	4,436	592,343
Valuation changes	17,570	-	17,570
Cash movement	-	(589)	(589)
At 31 March 2022	605,477	3,847	609,324
Carrying amount			
At 31 March 2022	605,477	3,847	609,324
At 31 March 2021	587,907	4,436	592,343

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

16 Subsidiaries

Market value at 1 April 2021 and at 31 March 2022 is £nil

Historical cost:

At 1 April 2021 and at 31 March 2022 is £nil

Communities are People Limited

The subsidiary, Communities are People Limited is a limited company registered in England and Wales, company number 06157031. The registered office is Burlington House, Suite 3B 3rd Floor, Crosby Road North, Merseyside, L22 0LG. The subsidiary is wholly owned by the charity, is currently dormant and has £1 ordinary share capital.

The subsidiary has been valued in the accounts at £nil as the trustees consider the value of the net assets to be immaterial and do not consider there to be any benefit in revaluing the investment.

Consolidated accounts are not produced as these would not be materially different from the single entity financial statements.

Healthwatch Sefton Limited

The subsidiary, Healthwatch Sefton Limited, is a limited company registered in England and Wales, company number 08453782. The registered office is Burlington House, Suite 3B 3rd Floor, Crosby Road North, Merseyside, L22 0LG. The subsidiary is limited by guarantee, the charity is the sole subscriber and the amount guaranteed is £1.

The subsidiary, Healthwatch Sefton Limited, was formed on 20 March 2013 and its objects are to carry on activities which benefit the community and in particular (without limitation) the operation of a Local Healthwatch organisation in Sefton with the aim of gathering people's views on, and experiences of, the health and social care system and becoming a consumer champion for both publicly funded health and social care.

Healthwatch Sefton Limited is commissioned by the local authority, Sefton MBC and operates under the control of its independent board.

The activities are controlled by and reported in the accounts of Healthwatch Sefton Limited, the subsidiary company.

	2022	2021
	£	£
Funding	165,392	164,631
Expenditure	(150,503)	(164,631)
Movement in year	14,889	-
Balance brought forward	-	-
Balance carried forward	14,889	-

The investment has been valued in the accounts at £nil as the trustees consider the value of the net assets to be immaterial at 31 March 2021 and 31 March 2022 and do not consider there to be any benefit in revaluing the investment.

Consolidated accounts are not produced for 2022 as these would not be materially different from the single entity financial statements and the control of the subsidiary is through its independent Board.

SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

17 Financial instruments	2022	2021
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	1,621,987	1,088,530
Instruments measured at fair value through SOFA	605,477	587,907
	<u> </u>	<u> </u>
Carrying amount of financial liabilities		
Measured at amortised cost	127,982	111,307
	<u> </u>	<u> </u>
18 Debtors	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	518,780	199,567
Other debtors	705	-
Prepayments and accrued income	20,172	65,388
	<u> </u>	<u> </u>
	<u>539,657</u>	<u>264,955</u>
19 Creditors: amounts falling due within one year	2022	2021
	£	£
Other taxation and social security	52,225	48,290
Trade creditors	22,174	13,229
Other creditors	84,763	87,211
Accruals and deferred income	21,045	10,867
	<u> </u>	<u> </u>
	<u>180,207</u>	<u>159,597</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

20 Funds held as agent

The charitable company holds funds as agent totalling £Nil (2021: £1,638), in a bank account operated by the charitable company, which is payable to third parties.

The amount payable to third parties and an equivalent amount of the bank balance are excluded from these accounts.

Funder	Balance at 1 April 2021	Received	Expenditure	Balance at 31 March 2022
	£	£	£	£
Pay it forward	1,638	-	(1,638)	-
	<u>1,638</u>	<u>-</u>	<u>(1,638)</u>	<u>-</u>

Sefton CVS holds funds for its subsidiary, Healthwatch Sefton Limited, of £42,709 (2021: £27,820), in a bank account operated by Sefton CVS. The amount payable to its subsidiary, Healthwatch Sefton Limited and an equivalent amount of the bank balance are excluded from these accounts.

21 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Contributions totalling £17,569 (2021: £16,689) were payable to the fund at the year end and are included in creditors.

The charge to the SoFA in respect of defined contribution schemes was £171,192 (2021: £174,096)

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	52,500	50,000
Between two and five years	105,000	157,500
	<u>157,500</u>	<u>207,500</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

23 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022	2021
	£	£
Aggregate compensation	261,597	275,662
	<u>261,597</u>	<u>275,662</u>

No remuneration was paid to any trustee during the year (2021: None).

No guarantees were given or received.

There were no other disclosable related party transactions during the year (2021 - none).

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

24 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Movement in funds			Balance at 31 March 2022 £
		Income £	Expenditure £	Transfers £		Income £	Expenditure £	Transfers £	
Health and Wellbeing	26,672	1,712,076	(1,549,290)	(1,164)	188,294	2,190,763	(1,841,453)	5,768	543,372
Children, Young People and Families	17,513	53,000	(19,446)	-	51,067	48,000	(52,430)	(6,000)	40,637
Community Development Programs	167,894	350,080	(280,119)	(790)	237,065	693,144	(595,208)	5,468	340,469
Digital Inclusion	72,324	663,267	(653,802)	-	81,789	289,896	(259,587)	-	112,098
Criminal Justice Programs	170,532	398,444	(348,901)	(6,343)	213,732	674,043	(704,268)	-	183,507
Covid-19	-	319,963	(219,523)	(7,524)	92,916	100,000	(92,942)	-	99,974
	454,935	3,496,830	(3,071,081)	(15,821)	864,863	3,995,846	(3,545,888)	5,236	1,320,057

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

24 Restricted funds

(Continued)

Health and Wellbeing

Health and Wellbeing encompasses a variety of funds that represents the various projects coordinated and facilitated by Sefton CVS which aim to develop the local VCF sector's response to both local and national health priorities. This covers areas such as Reablement, health promotion and sexual health awareness.

Health and Wellbeing key funders include Sefton MBC, NHS Southport & Formby CCG and NHS South Sefton CCG, Merseyside Care NHS Foundation Trust, Southport and Formby PCN and Bootle, Crosby & Maghull PCN.

Children, Young People and Families

Children, Young People and Families projects centre on the development of a co-ordinated and strategic approach to local services, that seeks to embed best practice and deliver quality outcomes for children, young people and families, with a focus on multi-agency working and integrated processes.

Children, Young People and Families key funders include NHS Southport & Formby CCG and NHS South Sefton CCG.

Community Development Programs

The main aim of Community Development Programs is to support local people and organisations to initiate, strengthen and renew social action and community led service delivery in Sefton. This covers a variety of initiatives from the provision of financial services (via the Community Accountancy Service) to the management and coordination of a shopping service for older people in North Sefton.

Community Development Programs key funders include Sefton MBC, NHS Southport & Formby CCG, NHS South Sefton CCG, Big Lottery Fund and Children in Need.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

24 Restricted funds

(Continued)

Digital Inclusion

Digital Inclusion mainly covers projects managed by the VOLA Learning Consortium. VOLA supports the Merseyside Voluntary and Social Enterprise in relation to learning, skills and employment support.

Digital Inclusion's key funders include Big Lottery Fund.

Criminal Justice programs

Sefton CVS work closely with local prisons including HMP Liverpool and HMP Risley to promote voluntary, community and faith sector activity and opportunities to offenders and their families. From providing voluntary offender mentoring services to allowing access to information, advice and support for offenders, Sefton CVS is one of the leading organisations in prison and offender engagement.

Criminal Justice programs key funders include Big Lottery Fund, HM Prison Service, John Armitage Foundation, Achieve Northwest and Merseyside Police.

Covid 19

This fund represents a range of projects in response to the global pandemic this included the provision of shopping services, distributing PPE equipment and providing support to Sefton MBC in their co-ordinated response. The key funders include Sefton MBC.

The Trustees' Annual Report includes further detail in respect of these funds.

Information regarding individual funds and grants is shown in note 4.

Transfers

The trustees have reviewed the restrictions on funding, where available, and have concluded that any restrictions have been discharged.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

25 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Movement in funds			Balance at 31 March 2022 £
		Income £	Expenditure £	Transfers £		Income £	Expenditure £	Transfers £	
Redundancy Contingency Fund	137,125	-	-	62,875	200,000	-	-	(1,293)	198,707
Southport Refurbishment Fund	-	-	-	-	-	-	-	10,000	10,000
IT Replacement Fund	-	-	-	-	-	-	-	10,000	10,000
Fixed Asset Fund	20,090	-	-	465	20,555	-	-	-	20,555
Business Transition Fund	11,055	-	-	-	11,055	-	-	-	11,055
HWOP Development Fund	133,223	117	(11,457)	-	121,883	648	(11,903)	13,745	124,373
ECM Development Fund	86,949	15,363	(26,543)	-	75,769	30,630	(27,268)	(580)	78,551
Collaboration Development Fund	11,447	-	(1,300)	-	10,147	-	-	-	10,147
Website Development Fund	-	9,502	(16,200)	11,000	4,302	-	-	-	4,302
Burlington House Accommodation Fund	-	-	-	-	-	-	-	20,000	20,000
	<u>399,889</u>	<u>24,982</u>	<u>(55,500)</u>	<u>74,340</u>	<u>443,711</u>	<u>31,278</u>	<u>(39,171)</u>	<u>51,872</u>	<u>487,690</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

25 Designated funds

(Continued)

The Redundancy Contingency Fund is designated to provide for the employee redundancy costs likely to be incurred should the charity cease to operate.

The Fixed Asset Fund represents the ring fencing of assets which are not available as part of the general liquid reserves of the charity.

The Business Transition Fund represents monies set aside to enable the charity to respond positively to the changing funding landscape.

The following development funds represent monies ring fenced by the Trustees to develop the local VCF sector's response to local and national issues.

- Health Well Being and Older Persons Development Funds
- Every Child Matters Development Funds
- Collaboration Development Funds

The Website Development Fund has been created by SCVS trustees in recognition of the need to update the charity website. This project is estimated to be completed by 30 June 2022.

The Southport Renovation Fund has been established to undertake a program of renovations at All Souls Community Centre, Southport, Norwood Road, Southport PR8 6HQ.

The IT Replacement fund represents monies set aside to enable the Charity to replace the significant investment made in IT as a consequence of the COVID-19 pandemic, at the end of the current investments life cycle.

The Burlington House Accommodation Fund has been established to meet the terms of the current lease and restore the office at Burlington House back to their original state at the end of the tenure.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

26 Analysis of net assets between funds

Fund balances at 31 March 2022 are represented

by:

Tangible assets

Investments

Current assets/(liabilities)

	Unrestricted funds		Designated funds		Restricted funds		Total		Unrestricted funds		Designated funds		Restricted funds		Total	
	2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
	-		17,555		-		17,555		-		20,555		-		20,555	
	139,189		470,135		-		609,324		169,187		423,156		-		592,343	
	138,048		-		1,320,057		1,458,105		125,022		-		864,863		989,885	
	<u>277,237</u>		<u>487,690</u>		<u>1,320,057</u>		<u>2,084,984</u>		<u>294,209</u>		<u>443,711</u>		<u>864,863</u>		<u>1,602,783</u>	

SEFTON COUNCIL FOR VOLUNTARY SERVICE
A COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

27 Cash generated from operations	2022	2021
	£	£
Surplus for the year	482,201	593,172
Adjustments for:		
Investment income recognised in SOFA	(8,195)	(7,839)
Gain on disposal of investments	-	(8,709)
Fair value gains on investments	(17,570)	(128,384)
Depreciation and impairment of tangible fixed assets	3,000	4,240
Movements in working capital:		
(Increase)/decrease in debtors	(274,702)	177,175
Increase/(decrease) in creditors	20,610	(2,444)
Cash generated from operations	205,344	627,211